



This is a rewarding full-time position available with Sylvania Community Services (SCS). Assist with advancing the mission of SCS by ensuring the upkeep and maintenance of SCS facilities for Senior Center and Child Care Programs.

Job Title: Maintenance/Custodian Staff Team Member

Job Location: Sylvania, OH

Employment Type: Full-time

Job Description Summary:

This position reports to the Director of Facilities to ensure buildings utilized for Sylvania Community Services Programs are clean, safe, and maintained properly. The cleaning duties include sweeping, mopping, and vacuuming floors, gathering and emptying trash, dusting, cleaning mirrors, and furniture. Additionally, the position assists the Facilities Director with the inventory of supplies, repairs, and heavy cleaning duties using machines such as a Kaivac and floor scrubber. The position requires working outdoors with landscaping and upkeep, such as mowing or snow removal. This position notifies the manager regarding the need for repairs or additions to building operating systems.

Hours:

37.5 hours/week. General hours are Monday – Friday; 11:00 am to 7:00 pm. There are occasional weekend hours to assist with rentals, or evening hours for special events at the Center.

Pay Rate:

Position pay rate is commensurate with experience and additional certifications that may be held.

Benefits:

FREE preschool for children aged 3 - 5 and discounted before/after and summer care for eligible school-aged children at Sylvania Child Care sites, paid holidays, paid vacation, paid sick and personal time and health insurance program.

Requirements:

Must be 18+ years old, have High School diploma or GED, and be able to pass a background check. All applications are welcome but experience in custodial or maintenance work is preferred.

Hiring Agency:

Sylvania Community Services is a non-profit agency that has been in operation for 45 years. Its senior center program is well-known and well-respected in the community. In addition to the senior center, Sylvania Community Services also operates Sylvania Child Care.

Submit resume to: sdomingo@scsonline.org

To learn more about the position, please contact: Sarah Domingo at Sylvania Community Services Administrative Offices – 419-885-4126.